Welcome to ClimbHI Bridge!

ClimbHI Bridge is a portal built to connect Educators and Businesses through streamlined communication. The portal contains many different opportunity categories that educators can explore and then send requests to the available businesses in each category:

- Guest Speaking/Guest Teaching
- Judges & Coaches Sought
- Mentorships/Advisory Boards
- Job Shadowing/Teacher Externships
- Project-Based Learning
- Career Fair Participation & Job Fair Readiness Activities
- Site Visits & Other Events
- Internships
- Scholarships
- Jobs
- General Inquiries

Let’s get started:

Step 1

Log into your profile
https://bridge.climbhi.org/login

Once logged in, you will be directed to the Business Dashboard.

Click into a specific opportunity category or use the menu on the left to create a new listing or view existing listings.

Step 2

To create a new listing, select “Opportunity” from the menu on the left or click into the opportunity category from the dashboard.

Once in the “Create Opportunity” screen, provide the requested information.

Clicking the “Save” button pushes your listing live.
After creating a listing, it can be managed by clicking back into “Opportunity” from the menu on the left or clicking back into the opportunity category from the dashboard.

You can also view all listings created by other businesses by clicking on “View All Opportunities”.

Recieving Requests:

Email notifications are sent each time an Educator Request is submitted to your business.

Click on “Review Request” and take next steps.

Aloha Asia Pang,
You Received a Guest Speakers & Teachers Request From Julie Morikawa at ClimbHi School.
Please reply within 5 business days. We understand more time may be needed to consider the request, so a click to add quick response tool is provided with a selection to let educators know you’ve at least received the request.

Once you decide, please click “Review Request” and then select the “Start Approval Process” or “Start Decline Process” buttons. Completing the decline process will close the request. Selecting accept keeps the request open for communication until the date you select for the end of your event. Communicating directly with the Educator outside of the portal is fine. Once you decide if the event will be accepted or declined, please click the “Review Request” button and then select the appropriate decision (accept or decline) for the request.

(Mahalo pīha,
The ClimbHi Ohana)

(Sample e-mail notification)

You can reply to the request in 3 different ways:

1. Use the quick reply responses or type your questions in the text box.

2. Accept by selecting the “Accept” button and providing the required information. You will be able to edit details up through the end of your event. Each edit is automatically submitted across to the educator.

3. Decline by selecting the “Decline” button and providing a reason.

Post-Event:

On your event start date, you will receive an email notification with info on the post-event process.

After the event, please use the “Review Opportunity” button from the email to complete the post-event form.

Submit your form when completed.