# Welcome to ClimbHI Bridge!

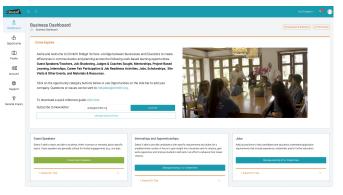


## *Let's get started:*

#### Logging in

#### Log in to: https://bridge.climbhi.org/

Once logged in, you will be directed to the Business Dashboard



### Step 1: Adding a New Opportunity

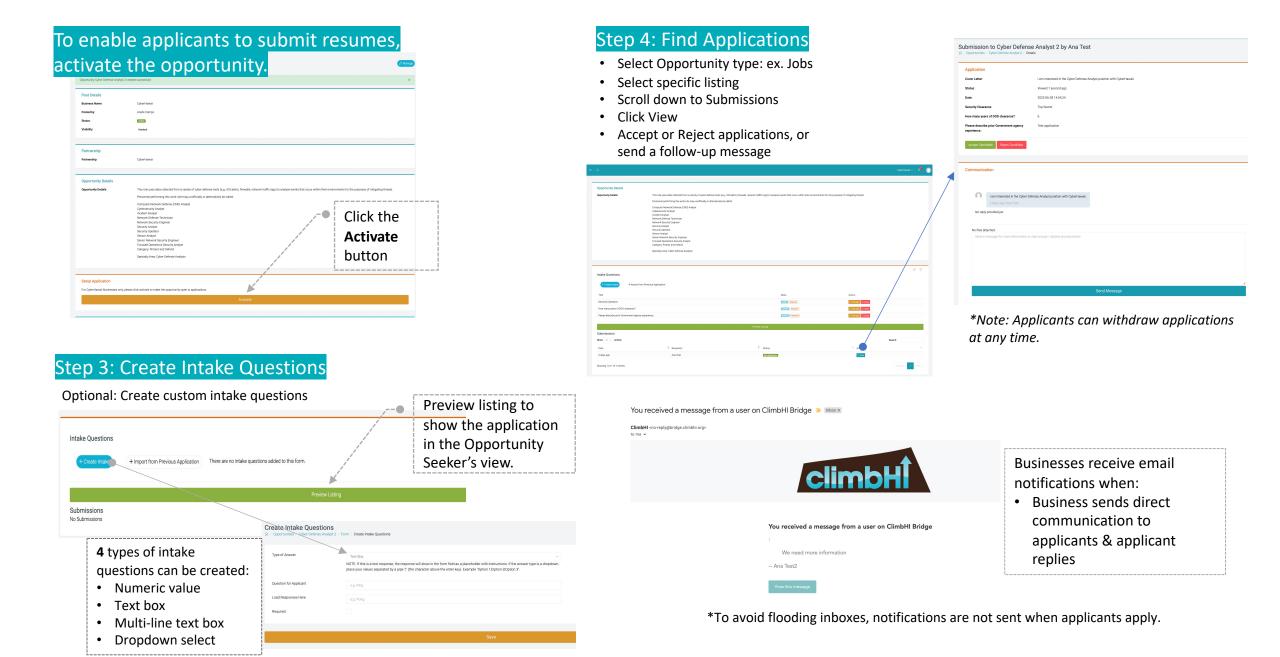
2 ways to add a new opportunity:

- Select opportunity type, select "Create New" ١.
- Use the menu bar on left-hand side, select Opportunity 11.

pportunity Management	Wiew All Opport	tunities (] Requests & Statistics + Jobs	11.	Dashboard	Opportunity Management	(@ View)
Show 10 - entries	Click +Jobs	Search:		Copportunity	Show 10 - entries	Click +Add
Туре	1. Meta	• n		(ŝ)	Title	Opportunity
Jobs: 5.24 Intake Question Type: Numeric Partner: Cyberhavai	📼 🖬 to create a	✓ Deactivate	OR	Profile	Internships and Apprenticeships: Test Partner: OyberHawaii	••
Jobs: 5.27 test Parmer: CyberHavali	new	Delete     ✓ Deactivate		62	Jobs Personnue	to create a
Jobs: 5.27 Test 2 Partner: CyberHawaii		Contractivate		Account	Jobs: 5.24 Intake Question Type: Numeric Partner: CyberHawaii	0014
Jobs: 5.27 Test 3 Partner: Oybertlavali	opportunity	Delete     Ceactivate		0	Jobs: 5.27 test Parmer: CyberHawaii	new
Jobs: Cyber Defense Analyst Penner: CyberHawai	Azive 1.	Deactivate		Support	Jobs: 5.27 Test 2 Partner: CyterHavai	opportunity
Jobs: Cyber Defense Analyst 2 Parmer: CyberHawali	listing	- Deactivate			Jobs: 5.27 Test 3 Aumer: CyterHavai	
Jobs: Cybersecurity Analyst Partner CyberHavali	Active: O.S.	Delete Conactivate		P General Inquiry	Jobs: Cyber Defense Analyst Partner: CyberHawaii	listing
Jobs: // Tech (Partner Climble Text)	Active 0 Applications Q. View 2	anage 🗟 Delete 🗸 Deactivate		deneral inquiry	Jobs: Cyber Defense Analyst 2 Partner: Cyberlawali	Active 1 Applications 1 Open Submissions
Jobs: IT Tech - SmartTronics Parse: CyberHavali	Adve 11 Applications 10 per Submissions Q. Vicur 2014	anage 🖌 Deactivate			Jobs: Cybersecurity Analyst Parine: CyberHavali	Active 0 Applications
Jobs: Multi-line Box Intake questions Parties: Cyberhaval	Astive 0.Applications	anage 🖹 Delete 🗸 Deactivate			Jobs: Multi-line Box Intake guestions Partner: Cyberhavali	Active 0 Applications
Showing 1 to 10 of 21 entries		Previous 1 2 3 Next			Showing 1 to 10 of 21 entries	

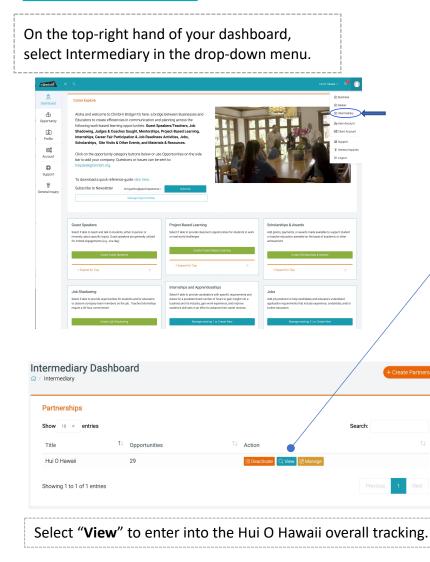
#### Step 2: Fill in Opportunity Information

	Opportunity Type	Jobs	
	Optional: Additional Title	Cybersecurity Analyst	
	Information		Soloct opportunity
	Please load opportunity	File - Edit - View - Insert - Format - Tools - Table -	Select opportunity
	details or restrictions, ex lead time needed, preferred days	☆ / Formats - B I 트 프 프 프 프 프 프 프	type.
	and times, topics, etc.	A cybersecurity analyst protects company hardware, software, and ne company IT infrastructure in detail, monitor it at all times, and evaluate three	
Optional: • Additional title • Opportunity			
details			37 WORI
Selecting	Select all relevant CTE Pathways for this opportunity	Agriculture, Food, Natural Resources Business Mgml, Finance, Marketing	
		Cultural Arts, Media, Entertainment	
pathways		Health Services	
		Law & Public Safety	
Grades		Information Technology & Digital Transformation	
<ul> <li>Specific islands</li> </ul>		Building & Construction	
		Advanced Manufacturing Energy	
<ul> <li>Language</li> </ul>		Architectural Design & Engineering Technology	
Language		Transportation Services	
		Education	
		Hospitality, Tourism, Recreation	
	If applicable to specific		
	grades only, please indicate.	Elementary (K-Sth)	
		Intermediate (6-8th) Highschool (9-12th)	Select Hui O
		Post Secondary	
			Hawaii option in
	Leave blank for Statewide. If applicable to specific islands	Hawaii	-
es CRequests & Statistics + Add Opportunity	only, please indicate.	Dahu	the Partnership
1		Lanai atta	
Search:		Kauai da	drop down menu.
		Malui Molokai	Thon click Source
			Then, click Save.
C Marco C Marcono C Doctor	Select language(s) if multilingual resources or	'Õlelo Hawai'i	
	speakers are available for this opportunity	Sign Language	
Q Wew Of Manage III Dette Costilute			
	Attach File	File (e.g. PDF, XLS, etc.) *	
Q. View 128 Manage 🗎 Delete 🖌 Deactivate	A To provide exclusive opportu-	nities or a limited amount of events, open a ticket and ClimbHI staff will contact you.	
Q. Vew @Manage / Deactivate		near or a mined annount of prends open a nexet and omnorn stan will contact you.	
Q.Vew @Manage / Deactivate	Partnership	Hui O Hawaii	
Q.View @Manage Delete < Deactivate			
Q. View @Manage III Delete C Deactivate			
		Save	
Previous 1 2 3 Next			



For further assistance, please reach out to helpdesk@climbhi.org

#### Intermediary Access



### Overall Tracking includes:

- 1. All opportunities
  - Hui O Hawaii must be selected in Partnership in opportunity loading •

C"Search Age

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- 2. All applications
  - Applicants apply to all Hui O Hawaii Partnership Jobs
- 3. All businesses associated with Hui O Hawaii project.
  - All businesses assigned. •
  - To add a business, contact helpdesk@climbhi.org •

climbH	≡ 0	ı							Hul O Hawai 🗸 🤌 🜔				
Ø	1	Opportunities											
Dashboard	÷.,	Show 12 - entries							Search				
1		Provider	1. Opportu	nity		11 Details		11 Date Created	1				
		Business test 2	Jobe: 5.2			C Apple		05/24/2022		57			
		Business test 2	Jobe: 5.2			2 Apple		05/24/2022			Click A	Advanced Search to	search
		Business test 2	Jobs: 5.2	24 MLTB		2 Apple		05/24/2022			CIICK P		Juli
		Business test 2	Jobs: 5.3	24.05		C Apple	tees	05/24/2022			for sn	ecific applications	with a
		Business test 2	Jobs: 5.3	24 DMS		a Apple	fices	05/24/2022			ioi spi	ecine applications	with a
		Business test 2	Jobs: 5.2	24-CMS		1 Apple	scea -	05/24/2022			snorifi	ic term	
		Business test 2	Jobs: 5.2	24 RS		1 Apple	50ex	05/24/2022			specifi		
		Example Business	Jobs: Te	st Job for CH		1 Applie	foces	05/20/2022					
		Hui O Hawaii Jobs: Specific Job Name		Applications     1 Open Submissions		05/20/2022		Applicant Search Results for "Analyst"					
		Hui O Hawaii	Jobs: tes	st 2		0 Applie	lices	05/20/2022		<u> </u>			
		Showing 1 to 10 of 29 entries							Section 1 2 5 Net		Found 1 Applications		
		anowing into to or 20 chines									Show 12 - entries		
	_										Name TL Po	rovider TL Opportunity Type TL Opportunity Name	11 Status 11 Last)
1	2	Applications							Advanced Search		Anate Campo Hu	ul O Hawaii Jobs Cyber Defense Analyst 2	Unread 07/11
1	- · .	Show 12 - entries							Search		Showing 1 to 1 of 1 entries		
									1		arowing the tot termes		
		Name	11 Provider	11 Opportunity Type	Opportunity Name		11 Status	11 Last Action	1 Action				
		Anale Campo	Example Business Hui O Hawaii	John	Test Job for CH		Declined 1 month ago	05/23/2022	Q, View		Search Again		
		Anafe Campo Anafe Campo	Hui D Hamai	Jobs	test 3 Test 5:23 Intake Question Typ		Unread	05/23/2022	Q. View		Search Term	Analyst	
		Anale Campo	Hui D Hannas Hui D Hannas	Jobs	Test 5.23 Intake Question Typ		Approved 1 month app	05/23/2022	C. View		Search In	Cover Letter	
		Anale Campo	Hui D Hawai	Jobs	5.24 Intake Question Type: Nu		Approved I month ago	05/24/2022	C View 1			Response to Questions     Dependence	
		Jule Morkowa	Hui D Hawai	Jobs	Cuber Defense Analyst	meric	Anonwed 1 month ano	05/25/2022	Q, Wee			QueMozions	
		Julie Morikawa	Hui O Hamai	Jobs	Specific Job Name		Unread	06/07/2022		1	Search Type	Found in Any Value (DR)	
		Jule Morkawa	Hui O Hawaii	Jobs	5.24 Intake Question Type: Nu		Approved 3 weeks app	06/08/2022	Q, Wee	1		Hound In Any Value (UK)	
		Julie Morikawa	Hui O Hamai	Jobs	Sensor Analyst	neno	Viewed 1 month app	06/08/2022	C. Week	1		Search	
		Area Test2	Hui O Hansai	John	Cyber Defense Analyst 2		Unwad	07/05/2022	O View	<u>i</u>			
		And rests	The C Haman	3,05	Open Delete Analysi 2		Circle	W7748002	No. West	1			
	,	Showing 1 to 10 of 12 entries							Previous 1 2 Next	1			
	3.7	Associate Partner Organi	izations							/			
1		ALL Schools Assigned				Assian Sch	ol to Partnership			-			
					Clents Hawai Pacific University -						the same name and same name		
							+ Add School to Partnership				Click	the Export buttor	a + a
		Businesses Assigned			Assign Business to Partnership								
		Hui O Hawali		BRemove		Clients	ABC stores			- i	down	load all application	ons in a
		Example Business		■Remove			+ Add Business to Partnership				CSV fi		
		Test Business		BRemove						i.	C3 v 11		
		Business test 2		ERemove									

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